

DRAFT OSCS Board Meeting Minutes

December 12, 2014

Members Present: Beth Kaminstein, Ariel Pohlek, Sue Woltanski, Joe Thompson, Jonathan Raiche, Kim Carter

Faculty Present: Ginny Oshaben

Principal: Jennifer Flores

6:15 Beth called meeting called to order. Introductions were made.

A & B.) Sue motioned to approve minutes from the 11/17/14 board meeting and the financials only (not including budget). Ari seconded the motion. Motion passed.

On the subject of minutes and all documents stored in Dropbox, Sue mentioned that a lot of extra time is being spent on re-printing and reviewing documents twice after revisions are made. Jenn said that she will now include notes in revised documents to alleviate any inconvenience.

C.) Discussion ensued regarding holiday bonus amounts. Sue motioned to revise the holiday bonus structure so that all full time employees will receive the same “full time” holiday bonus amount and all part time employees will receive the same “part time” holiday bonus amount, but to allow bonus amounts to vary from year to year. Ari seconded the motion. Motion passed.

Action Items:

A.) The timeline for accreditation with SAC/SIP is the third week in March. Jenn has a meeting planned with Kelly Mangel, TVM Principal, to go over the entire process. Beth asked if the SIP (School Improvement Plan) is a one-time requirement and Jenn answered that it is, but that it is good to do it annually. Sue explained that an SIP is not a simple plan, but more of a dense numerical document containing proficiency goals, plans, intervention plans for children who are struggling, etc., often in the form of tables and charts. Lodging will be paid by OSCS for the Advanced Ed team. Jenn will contact Kara Lundgren with Amara Cay Resort to discuss four rooms for three nights for Advanced Ed when they arrive in March.

B.) Discussion ensued regarding bylaw changes. Beth noted all suggestions and stated that several drafts will be prepared and then revised again and again prior to the final draft. The bylaw discussion will continue at the next OSCS board meeting.

C.) Jenn brought up a recent visit by Monroe County Fire Inspectors. She went on to announce that the inspectors have issued a citation and that the Marine Lab must be closed for the remainder of the 2014-2015 school year. The inspector even verbally threatened to shut down the entire school if he should return to find children in the Marine Lab room. Jen explained to the board that the inspectors return year after year, but have never issued a citation for the Marine Lab in the past. Inspector Rhodus gave Jenn a list of code violations and verbally indicated that the floor in the Marine Lab needs to be lowered. Jonathan said that he will investigate what steps can be taken to remedy

the situation. Jonathan also asked Jenn to request a written order from Inspector Rhodus, since his instructions to close the lab have only been verbal so far.

D.) Jenn explained that in addition to the two picnic tables previously budgeted for, that two extra tables have been inadvertently purchased due to an irreversible mix up with purchase orders. The extra tables will cost \$1,000 each. Sue motioned to approve this extra \$2,000 expenditure. Ari seconded the motion. Motion passed.

E.) Jenn briefly discussed the school's transportation needs. Options include a potential purchase of a 3-10 passenger van or a 30 passenger school bus. She will prepare a detailed list of options for discussion at the January board meeting.

Action Items that were tabled for the next meeting include: Budget and annual meeting date.

The next board meeting will be held on January 26, 2015 and will begin with a 5pm workshop on teacher retention, followed by the regular board meeting at 6pm.

8:20 PM Meeting adjourned

Respectfully submitted by: Kim Carter